



Facilitation for Leaders

Techniques to Involve and Engage People and Create Ownership

2-day course

Course Overview

More and more, successful and effective meetings of all kinds rely on involving and engaging teams and individuals – and getting them to take ownership in the process. The course teaches leaders how to create a common understanding of project goals and ownership of decisions made that affect the project and the organization. The results: stronger commitment to decisions, time and energy saved, more involved and engaged teams, and more new ideas generated.

Learning outcomes

- Understand why and how facilitation fits into your role as a leader
- Learn how to create ownership via facilitated workshops
- Involve and engage your participants to create ownership and gain results
- Be able to choose the right meeting method according to the needs of your participants
- Understand the importance of your physical set-up for the workshop and the workshop framework
- Gain confidence in your ability as a facilitative leader

Course content

- Meetings vs. workshops – how does facilitation fit in?
- When and how to use a workshop
- Why a facilitator is critical to successfully getting the team to create ownership
- The double-role of the leader and facilitator
- Purpose and well-defined expectations – planning and preparation
- The workshop process – focus, creativity, results
- Proven workshop techniques to put into use immediately
- Techniques for handling the unknown – flexibility and understanding people are key
- Workshop “nitty-gritty” – the physical details including room and materials
- Tips for building self-confidence
- Techniques for handling difficult participants and situations

Format

The course is in a workshop format that varies between presenting theory and hands-on activities. As applying theory is the best way to learn, participants will play an active role in the course.

For more information, contact: Louise Navntoft at +45 2712 3887 or louise@goagile.dk